TSO Maetha Griffin Weatherby Educational Travel Scholarship Guidelines | 2027

I. PURPOSE

The purpose of the Maetha Griffin Weatherby Educational Travel Scholarship is to assist members in educational pursuits by providing matching funds to support educational travel expenses. This scholarship fund was established in 2002 with a $50,000 bequest from former Nu Chapter member, Maetha Griffin Weatherby, and is **for active TSO educators to enhance the member's educational background and effectiveness as an educator**.

II. AMOUNT

A. The maximum amount available per member will not exceed **$1,500**.
B. Applicant will be responsible for 50% or more of the total expense.
C. Applicants may apply for any amount up to the maximum of $1,500.

III. GENERAL INFORMATION/ELIGIBILITY

A. Applicant must secure current form online at www.dkgtexas.org .
B. Applicant must have been a member of the Texas State Organization (TSO) for a minimum of five years **before June 1** of the application year.
C. *The applicant must have attended **at least one** Texas State Convention*.
D. Applicant must document active participation in the TSO of *The Delta Kappa Gamma Society International* through such things as attendance at chapter meetings, service through committees, elected offices, chapter projects and activities, attendance at workshops, conferences, conventions, etc.
E. Scholarship recipients are expected to remain active contributing members of the Society. See Section IV.D. for information about expectations related to future involvement in TSO/DKG (**Goals for Future TSO/DKG Involvement**).
F. **Applicant must be employed in the education profession at the time of application and remain employed in education during the academic year following the application**.
G. Travel must have an **educational purpose** where the learning acquired will be incorporated into the applicant's educational setting and used to enhance curriculum and/or instruction.
H. The educational travel event for which the applicant applies must occur between **July 1** of the current year and **June 30** of the following year.
I. A recipient may receive the Weatherby educational travel scholarship **only one (1) time**.
J. Proceeds from the Weatherby travel scholarship may not be used in combination with other TSO/ASTEF or International Delta Kappa Gamma Scholarship activities.
K. As a condition of receiving scholarship funds and upon completion of the activity, the recipient must complete and submit a Scholarship Report to the Chair of the TSO Scholarship Committee.

IV. APPLICATION PROCEDURE

A. The application form must be completed in its entirety.
B. The application form must be accompanied by **two (2) letters** of recommendation with **original signatures**:
    1. One letter must be from the chapter president. The letter should address chapter participation in areas such as attendance, committees, projects, chapter activities and offices held. *(If applicant is the current chapter president, please state that fact and secure a substitute letter from another officer.)*

2. The second letter of support must be from the immediate supervisor of the applicant or someone to endorse her current educational involvement.

C. The completed application and the two letters of recommendation **(with original signatures)** must be submitted in **one** email. (you may have multiple attachments).

D. In the "**Goals/Justification for Educational Travel Experience**" section of the application, the applicant must clearly explain the goals for this travel experience and how the new learning acquired will be incorporated into her educational setting and used to enhance curriculum and/or instruction. In the "**Goals for Future TSO/DKG Involvement**" section, the applicant must identify the specific offices and/or committees in which she plans to serve at the chapter, area, state, and/or international levels and describe how she expects to be involved in other DKG activities after receiving this scholarship. The applicant must also describe specifically how she plans to "give back" to TSO in return for receiving a scholarship; for example, you will volunteer to serve on the TSO Scholarship Committee in the near future, write an article for the *Lone Star News* about how the educational travel enhanced your educational setting; share your new learning within the schools, chapter, community organizations, and/or presenting at area workshop or conventions.

E. The applicant must identify projected costs by category/type of expenditure and the total amount for the entire travel experience in the "**Budget**" section. If approved, the stipend will not exceed 50%, or $1,500, whichever is less, of the total projected costs

F. The applicant is responsible for submitting all required data **including completed application and endorsement letters.**

G. Neither the scholarship chair nor the committee can assume responsibility for collecting data for any application.

H. The application materials must be received no later than **March 1** of the year in which the application is made.

I. **Incomplete, unsigned applications will not be considered.**

V. INFORMATION ON DISTRIBUTION AND DOCUMENTATION

A. Stipends are paid **after July 1** of the scholarship year.

B. Stipends of up to $1,500 are paid after recipient provides proof of payment for enrollment or activity completion to the Chair of the TSO Scholarship Committee, who will approve the request for reimbursement and forward to TSO Headquarters for payment.

C. The scholarship time period is one year: beginning July 1 and ending June 30 of the following calendar year. **No recipient will receive an award unless enrollment is for the time period for which the scholarship is granted.**

APPLICATION MUST BE RECEIVED NO LATER THAN MARCH 1, 2027. Send to tsoscholarshipdkg@gmail.com.