

Treasurer's List

Review Book\$ (Submit books to a committee for review after July 1)

Annual Report (Form 15) (send to TSO)
Due: July 15

Prepare Budget (with Finance Committee)

990N (send acceptance from IRS to TSO)
Due: Between July 1 and November 15

Due\$ (Forms 18 & 18A) (send to TSO)
Due: November 10

Initiate/Rein\$statement

Send on Form 18 immediately after initiation or reinstatement

Contribution\$ [TSO(EulaLeeCarter) & ASTEF]
Due by April 1 for Convention and PACE recognition