

Texas State Bylaws
The Delta Kappa Gamma Society International
June 2023 Update

Article I Name

Section A. State

The name of this state organization shall be Texas State Organization of The Delta Kappa Gamma Society International, hereinafter also referred to as state or state organization.

Section B. Chapter

Each chapter in Texas State Organization shall be designated by a Greek letter or combination of Greek letters as assigned by the State Executive Committee, beginning with Alpha Chapter, Texas.

Section C. Office and Charter

1. The registered office shall be the Headquarters of Texas State Organization and the registered agent shall be the state executive secretary.
2. Texas State Organization, charter No. 080440-1, is a corporation under the laws of The State of Texas. The organization is not for profit and is registered pursuant to the provisions of the Texas Non-Profit Corporation Act. The corporation is formed for educational and benevolent purposes particularly for extending aid to women teachers by means of founding scholarships for study, for developing loyalty and high ideals in the teaching profession, and for conferring distinction upon women members of the teaching profession. Its period of corporation duration is perpetual.

Article II Object

The object of Texas State Organization shall be

1. to promote the vision mission and seven purposes of The Delta Kappa Gamma Society International as found in the Constitution, Article II, and
2. to act as a liaison between chapters and international organization.

Article III Membership

Section A. Classes of Membership

1. The membership of Texas State Organization shall be composed of active, reserve, collegiate, and honorary members in accordance with the Constitution, Article III, Section A & B and International Standing Rules 3.0-3.51.
2. The state organization shall establish a procedure for the election of state honorary members.

Section B. Chapter Authority

Chapters in Texas State Organization shall have authority to act on matters of chapter membership in accordance with the Constitution, Article III, and International Standing Rules, 3.0-3.51.

Section C. Membership Records

Every Texas State Organization chapter treasurer shall maintain an accurate and current membership roster. Membership begins when dues are paid. The chapters shall record in their minutes the names of members terminated, including reason and date of termination.

Article IV Finance

Section A. Classes of Membership

Where applicable the *Constitution*, Article IV, and *International Standing Rules*, 4.0, shall govern Texas State Organization finances.

51 **Section B. Annual Dues**

52 State annual dues shall be an amount recommended by the state finance committee and approved by a two-thirds (2/3)
53 vote of the members present and voting in a state convention.

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55 **Section C. Payment of Dues and Fees**

- 56 1. New members shall become members when dues are paid. New members who join between July 1 and
57 December 31 shall pay full international dues for current fiscal year. New members who join between
58 January 1 and March 31 shall pay half dues. New members joining between April 1 and June 30 shall pay
59 full international dues for the ensuing year. Reinstated members shall pay full annual dues whenever
60 reinstated. Chapter and state organization dues may be pro-rated as the chapter/state organization
61 determines.
- 62 2. Immediately thereafter, the state organization portion of the dues shall be sent to the state organization
63 treasurer and the international portion to the International Headquarters.
- 64 3. An induction fee is no longer required.

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66 **Section D. Other Income**

67 The state shall receive and utilize income from sources other than dues and fees—including but not limited to gifts,
68 bequests and royalties—in accordance with Texas State Organization *State Rules* or as determined by the Executive
69 Committee.

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71 **Section E.**

- 72 1. The state shall maintain an Available Fund according to Society guidelines. It shall be an operating fund
73 and shall have a budget.
- 74 2. The state shall maintain a Permanent Fund according to Society guidelines as stated in the *Constitution*,
75 Article IV.F.3.f.
- 76 3. The state shall maintain a Scholarship Fund according to Society guidelines. The fund shall be managed
77 under terms of a Memo of Understanding with Alpha State Texas Educational Foundation (ASTEFL).
- 78 a. The naming of state scholarships and the amount of each endowment shall be recommended by
79 members present and voting in a state convention.
- 80 b. Rules government administration of the state scholarship program shall be recommended by the
81 state scholarship committee and adopted by the State Executive Board.

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83 **Section F. Special Funds**

- 84 1. Special funds may be created by a recommendation approved by the State Executive Board and adopted
85 by a majority of members present and voting in a state convention.
- 86 2. The Eula Lee Carter Memorial Fund shall provide grants for Delta Kappa Gamma members in Latin
87 American countries of the southwest region.
- 88 3. The Leadership Seminar Fund shall be used to finance a biennial state leadership seminar. The fund shall
89 be managed under terms of a Memo of Understanding with Alpha State Texas Educational Foundation
90 (ASTEFL).

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92 **Special G. Financial Controls**

- 93 1. The state finance committee shall prepare and submit in add numbered years a proposed biennial budget
94 for adoption by the State Executive Board.
- 95 2. There shall be an annual audit of Texas State Organization funds, and a report of the audit shall be
96 submitted to the State Executive Committee for adoption.
- 97 3. The state president and the state treasurer, in consultation with the finance chair and the state executive
98 secretary, shall be provided for specified state organization and chapter personnel for participation in
99 official Society activities.
- 100 4. Reimbursement shall be provided for specified state organization and chapter personnel for
101 participation in official Society activities.
- 102 5. All expenses shall be approved by the state president prior to payment.

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104 **Article V Organization**

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Section A. State Organization

1. Texas State Organization shall consist of chapters within the state and members holding membership with the state.
2. Texas State Organization shall have bylaws which are consistent with the *Constitution and International Standing Rules* for the governance of the state organization and its chapter.
3. Texas State Organization may establish guidelines that provide leadership training and support, continuity between bienniums, and historical documentation.
4. The chair of the state Bylaws and Rules committee shall submit *State Bylaws* to the international constitution committee for review.

Section B. Chapters

1. Chapter rules shall be consistent with the *Constitution, International Standing Rules, State Bylaws, and State Rules*.
2. Chapter rules shall be reviewed by the state Bylaws and Rules committee biennially.

Section C. New Chapters

1. The State Executive Board shall approve the organization of each new chapter.
2. Rules governing the organization of a new chapter shall be recommended by the state expansion committee and adopted by the State Executive Board.

Section D. Area

1. The State Executive Board shall approve the organization of chapters within geographic areas of the state to manage leadership training and disseminate Society information.
2. The state Executive Board shall define the number of areas and the chapters in each area.
3. The state president shall appoint area coordinators, each of whom shall provide liaison between chapters in an assigned area and the state president.

Section E. Coordinating Councils

1. Coordinating councils may be organized in counties and/or cities where there are several chapters.
2. Coordinating council shall be governed by the *Constitution, Article V. B 4, and International Standing Rules. 5.1*
3. The coordinating councils shall plan, schedule, and implement activities of mutual concern.

Article VI Officers and Related Personnel

Section A. State Officers

1. The state officers all of whom must be members of the Society, shall be a president, first vice-president, second vice-president, recording secretary, and corresponding secretary (all elected by the members of the state organization in odd years), state executive secretary (employed), and state treasurer (employed).
2. The state executive secretary and state treasurer shall be employed by the State Executive Board from recommendations made by the state personnel committee. Each shall perform the duties enumerated in the letters of intent. The state executive secretary shall be a member ex-officio, without vote, on the Executive Committee and the Executive Board.
3. All state officers, the state executive secretary, the state treasurer, and the state parliamentarian shall perform the duties enumerated in the *Constitution, Article VI, C. Guidelines* supported by the government documents shall be developed and maintained for each position.

Section B. Related Personnel

1. The webmaster and editor/photographer are contracted by the State Executive Board from recommendations made by the state personnel committee. Each shall perform the duties enumerated in the Operations Manual of Texas State Organization.
2. The state president shall appoint a parliamentarian. It is desired that the parliamentarian be a member of Texas State Organization.

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Section C. Nominations and Electrons

Nominations for elected positions shall be made by a nominating committee as follows:

1. Five (5) state officers as delineated in these *State Bylaws*, Article VI, A 1. to be elected by members present and voting at state convention in odd-numbered years.
2. Eight (8) members of the nominations committee to be elected by members present and voting at state convention in odd-numbered years.
 - a. One (1) shall be a continuing member.
 - b. The continuing member shall be chair of the committee.
3. Three (3) members of the finance committee to be elected by members present and voting at state convention in odd-numbered years.

Section D. Term of Office

The term of office for elected state officers shall be in accordance with the *Constitution*, Article VI, D 2.

Section E. Vacancies

1. When a vacancy occurs in the office of president, the first vice-[resident shall become president, and the second vice-president shall become first vice-president.
2. When a vacancy occurs in other elective or appointive positions, the state president shall name a successor.
3. When A vacancy occurs in an employed position, the Personnel Committee advertises the position, interviews applicants, and makes recommendations to the State Executive Board.

Article VII Meetings

Section A. Conventions

1. The business of Texas State Organization shall be conducted annually at the state convention held as determined by the State Executive Board.
2. A quorum shall be a majority of the members who have registered at the state convention.

Section B. Other State Meetings

1. Area workshops shall be held once each biennium for the purposes of leadership training and dissemination of Society information.
2. Other conferences may be held for special purposes as authorized by the state president.

Section C. Chapter Meetings (In accordance with the *Constitution*, Article IX.A. and *Standing Rule 9*)

1. Regular meetings of chapters shall be held at least four (4) times per year.
2. All members being notified, matters requiring immediate chapter action may be voted upon by mail (postal or electronic) that provides a valid responding chapter member's vote. A majority of chapter members shall be required for action.
3. A quorum for chapter business shall be determined by the chapter.
4. Ratification of all voting by mail (postal or electronic) must be made at the next face to face meeting of the chapter.
5. There shall be no proxy voting.

Article VIII Executive Boards and Executive Committee

Section A. State Executive Board

1. Members of Texas State Organization Executive Board shall be the elected officers, chapter presidents, and past state presidents. The state executive secretary, state treasurer, state parliamentarian, state editor/photographer, webmaster, state committee chairs, and ASTEF president shall be members ex officio without vote.
2. The duties of the State Executive Board shall be as specified in the *Constitution*, Article VII, B 2 and in these *State Bylaws*.
3. The State Executive Board shall meet annually at the time of the state convention.
4. A quorum shall be a majority of the voting members of the State Executive Board. Each voting

- 216 member shall be entitled to one vote.
217 5. All members being notified, matters requiring immediate State Executive Board action, other than at
218 state convention. shall be by majority vote of Board members through mail (postal or electronic) or in an
219 electronic meeting wherein all members may simultaneously hear one another and participate
220 during the meeting.
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222 **Section B. Chapter Executive Boards**

223 Chapter executive board shall function in accordance with the *Constitution*, Article VII, C.
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225 **Section C. State Executive Committee**

- 226 1. Texas State Organization shall have an executive committee composed of the elected officers as
227 voting members.
228 2. The state president shall serve as chair of the State Executive Committee.
229 3. The immediate past state president, state parliamentarian, state executive secretary, and the ASTEF
230 president are members ex-officio of the Executive Committee, without vote. The state president may
231 invite any member to attend meetings.
232 4. The Executive Committee may act for the Executive Board between meetings.
233 5. All committee members being notified, matters requiring immediate Executive Committee action
234 may be voted upon y mail (postal or electronic), or in an electronic meeting wherein all members
235 may simultaneously hear one another and participate during the meeting. A majority of committee
236 members shall be required for action.
237 6. The State Executive Committee shall meet annually to adopt the audit report, to declare vacancies
238 when necessary, to plan state activities, and to act on other state business.
239 7. The executive Committee shall act on proposals from the state executive secretary for disposal of
240 headquarters furnishing, equipment, paraphernalia, and out-of-date records.
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242 **Article IX Committees**

243 **Section A. Standing Committees**

- 244 1. Society Business
245 a. Archives
246 b. Bylaws and Rules
247 c. Ceremonies
248 d. Communications and Publicity
249 e. Expansion
250 f. Finance
251 g. Headquarters
252 h. Leadership Development for Chapter President
253 i. Leadership Orientation for State Personnel
254 j. Membership
255 k. Necrology
256 l. Nominations
257 m. Personnel
258 n. Technology
259 o. Yearbook
260 2. Society Mission and Purposes
261 a. Achievement Awards
262 b. Educational Excellence
263 1) Global Awareness
264 2) Legislation
265 3) Music
266 4) Personal and Professional Enrichment
267 5) Programs and Service Projects
268 6) Research
269 7) Women in the Arts
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- 271 c. Eula Lee Carter Memorial Fund
- 272 d. Leadership Seminar
- 273 e. Scholarship
- 274 f. Strategic Plan of Action

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Section B. Elected Committees

- 277 1. Finance
- 278 2. Nominations

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Section C. Appointed Committees

281 All committees shall be appointed by the state president except the Nominations Committee and the Finance
282 Committee.

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Section D. General Procedures

- 285 1. The state president shall be a member ex-officio, with vote, of all committees except the Nominations
286 Committee.
- 287 2. All members being notified, matters requiring immediate committee action may be voted upon by
288 mail (postal or electronic), or in an electronic meeting wherein all members may simultaneously hear
289 one another and participate during the meeting. A majority vote of committee members shall be
290 required for action.
- 291 3. Committees shall meet as agreed upon by the committee chair and the state president.

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Section E. Duties of Standing Committees

- 294 1. State committees having international counterparts shall provide liaison between chapters and
295 corresponding international committees.
- 296 2. State committees not having international counterparts shall provide assistance to chapters in
297 accordance with these *State Bylaws* and *State Rules*.
- 298 3. Reports requested from International, TSO and Chapters shall be prepared in the format specified by
299 Society Headquarters and/or the Texas State Organization by the stated deadline.
- 300 4. Each standing committee shall develop and maintain guidelines supported by the government
301 documents.

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Section F. Special Committees

304 Special committees may be created by the state president with the authorization of the Executive Board to carry out
305 projects authorized by the state convention.

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Article X Publication

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Section A. State Newsletter

310 The state organization shall publish a newsletter, the *Lone Star News*, four (4) times a year.

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Section B. Internet

313 The state organization shall maintain a presence on the Internet and the use of other forms of electronic
314 communication to facilitate meetings and communicate with members.

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Section C. Special Publication

317 Special publications shall be approved by the state president and the State Executive Committee after verification of
318 available funds by the finance committee.

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Article XI Parliamentary Authority

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322 *Robert's Rules of Order Newly Revised* (current edition) shall govern the proceedings of Texas State Organization
323 and its chapters in all cases not provided for in the *Constitution, International Standing Rules, and State Bylaws,*
324 *State Rules,* and chapter rules.

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326 **Article XII Amendments**

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328 **Section A. State Bylaws**

- 329 1. These *State Bylaws* may be amended in odd-numbered years by those present and voting at the state
330 convention. These *State Bylaws* shall comply with the *Constitution* and *International Standing Rules*.
331 2. Proposals for amending the *State Bylaws*
332 a. Proposals may be submitted to the chair of the Bylaws and Rules Committee by any member,
333 chapter committee, or board on forms provided.
334 b. Proposals shall be accompanied by a statement of fiscal impact on current and future budgets
335 confirmed by the finance committee.
336 c. Proposals shall be edited for correct form by the Bylaws and Rules Committee and submitted
337 to the Executive Committee for review.
338 3. All amendments to be voted upon by the state convention shall be published no later that thirty (30
339 days prior to the opening day of the state convention.
340 4. The proposed amendments shall be approved by a two-thirds (2/3) vote of members present and
341 voting in a state convention.
342 5. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.
343 6. Changes which involve rewording for clarity, editorial changes, and updated references in the *State*
344 *Bylaws* may be made by the Bylaws and Rules Committee with prior approval by the Executive
345 Committee.
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347 **Section B. State Rules**

- 348 1. The *State Rules* may be amended at each state convention.
349 2. Proposals for amending the *State Rules*
350 a. Proposals may be submitted to the Bylaws and Rules Committee chair by any member,
351 chapter committee, or board on forms provided.
352 b. Proposals shall be accompanied by a statement of fiscal impact on current and future budgets
353 confirmed by the Finance Committee.
354 c. Proposals shall be edited for correct form by the Bylaws and Rules Committee and submitted
355 to the State Executive Committee for review.
356 3. Proposals shall be published no later than thirty (30) days prior to the opening day of the state
357 convention.
358 4. Vote for adoption on amendments to the *State Rules*
359 a. A rule may be amended or rescinded by a majority vote if notice of the proposed change has
360 been published.
361 b. An amendments that has not been published will require a two-thirds (2/3) vote to be adopted
362 or rescinded.
363 5. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.
364 6. Changes which involve rewording for clarity, editorial changes, and updating references in the *State*
365 *Rules* made be made by the Bylaws and Rules committee with prior approval by the Executive
366 Committee.
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368 **Section C. Revisions**

- 369 1. The *State Bylaws* and *State Rules* may be revised only upon authorization by the state convention.
370 2. Preparing and presenting an authorized revision shall be the duty of the Ad Hoc Revision Committee
371 appointed by the State president. The committee shall include members of the Bylaws and Rules
372 Committee.
373 3. The proposed revision shall be published no later than thirty (30) days prior to the opening of the state
374 convention at which the revision will be considered.
375 4. If a revision is authorized, there shall be no other amendments proposed to the existing *State Bylaws*
376 and *State Rules*.
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378 **Section D. The aligning to the DKG Constitution and Standing Rules**

379 Changes in the Texas *State Bylaws* and Texas *State Rules* necessitated by amendments to the DG *Constitution*
380 and/or *International Standing Rules* shall be made by the Bylaws and Rules Committee and submitted to the State

381 Executive Committee for review then reported to members on the TSO website.

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Article XIII Headquarters

Section A. Place of Business

386 The place of business of Texas State Organization of The Delta Kappa Gamma Society International shall be in
387 Dallas, Texas.

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Section B. Address of Business

390 The headquarters of Texas State Organization of The Delta Kappa Gamma Society International shall be located at
391 6220 Campbell Road, Suite 204, Dallas, Texas 75248.

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Article XIV Indemnification

395 Any director, officer, employee or agent of Texas State Organization of The Delta Kappa Gamma Society
396 International who has been or is threatened to be made a party to any threatened, pending or completed action, suit
397 or proceedings, shall be indemnified for all expenses and liabilities actually and reasonably incurred in connection
398 therewith to the extent permitted by Chapter 8 of the Texas Business Organizations Code, as amended.

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Article XV Conflict of Interest

402 The purpose of the conflict of interest policy as described in the *Constitution*, Article XVIII, is to protect the interests
403 of The Delta Kappa Gamma Society International, Texas State Organization.

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Article XVI Dissolution

Section A. State Dissolution

408 In the event of dissolution of Texas State Organization actions shall be taken in accordance with relevant Provisions
409 the Texas Business Organization Code. Liabilities and obligations shall be paid and satisfied or adequate provision
410 made therefor, after which any remaining assets shall review to The Delta Kappa Gamma Society
411 International.

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Section B. Chapter Dissolution

414 In the event of dissolution of a chapter of Texas State Organization, there shall be strict adherence to the provisions
415 of *constitution*, Article XIX, 3.

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Article XVII Alpha State Texas Educational Foundation: An Enabling Act

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419 **Section A.** As a means of furthering the education purposes of the Texas State Organization, the Delta Kappa
420 Gamma Society International, consent is given to the establishment and operation of a nonprofit corporation, under
421 the Texas Non-Profit Corporation Act, named Alpha State Texas Educational foundation (ASTEFL). Said foundation
422 will operate under the Internal Revenue Code as a 5-1 (c) (3) and shall abide by the correct rules or those which shall
423 hereafter be in effect.

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425 **Section B.** Such officers of the Texas State Organizations as are designated in the bylaws of said Foundation are
426 authorized to act as officers and directors of the Alpha State Texas Education Foundation.

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428 **Section C.** Members of the Texas State Organization of The Delta Kappa Gamma Society International
429 shall be members of the Foundation. No membership fee shall be required.

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431 **Section D.** Consent is given for annual meetings of the Foundation to occur during the convention of the Texas State
432 Organization of The Delta Kappa Gamma Society International.

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434 **Section E.** Consent is given for the Foundation to use the office of the Texas State Organization in Dallas, Texas, as
435 as its office.

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437 **Section F.** A Memo of Understanding between Texas State Organization and the Foundation shall be developed
438 and maintained.

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440 **Section G.** This enabling act shall not be subject to revision or amendment. The act shall become void only upon
441 the dissolution or liquidation of Alpha State Texas Educational Foundation as provided for in the *ASTEF Bylaws* of
442 said Foundation.

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REVISED June 27, 2015

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REVISED June 24, 2017

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REVISED June 22, 2019

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REVISED June 21, 2023