I. PURPOSE

The overall purpose of the TSO Scholarship Program is to fulfill Society Purpose V.

II. GOAL

To provide funds for organized continuing adult education opportunities for TSO members. Applicants may be currently employed or retired.

III. AMOUNT:

The amount available per member will not exceed **$1,000**.

IV. GENERAL INFORMATION/ELIGIBILITY

A. Applications are available from www.dkgtexas.org .

B. Applicant must be a current TSO member and must have been a member of DKG for a minimum of **three years before June 1** of the application year.

C. Applicant must document active participation in the TSO of Delta Kappa Gamma Society International through such things as attendance at chapter meetings, service through committees, elected offices, chapter projects and activities, attendance at workshops, conferences, conventions, etc.

D. Scholarship recipients are expected to remain active contributing members of the Society. See Section V.F. for information about expectations related to future involvement in TSO/DKG (**Goals for Future TSO/DKG Involvement**.)

E. Eligible activities include **organized continuing education/lifelong learning activities that are structured, formal programs.** Examples include, but are not limited to, Road Scholar, Go Ahead Tours, and other structured tours or travel opportunities with **educational components** that would enhance the applicant's personal or professional goals; Osher Lifelong Learning Institute at UT Austin for adults 50+ (Forum, Lamp, Nova, Quest, Sage), personal and professional enrichment courses, research, conferences, workshops, etc. Requests for funding Delta Kappa Gamma/ASTEF activities are **NOT** eligible for consideration.

E. The events or activities for which the applicant submits an application must occur between **July 1** of the current year and **June 30** of the following year.

F. As a condition of receiving the scholarship and upon completion of the activity, the recipient must complete and submit a **Scholarship Final Report** to the Chair of the TSO Scholarship Committee.

V. APPLICATION PROCEDURE

A. The application form must be completed in its entirety and must be signed by the applicant. The application template on the TSO website must be used.

B. The completed application form must be accompanied by a total of **two (2) letters** of recommendation with **original signatures**:

1. One letter must be from the chapter president. The letter should address chapter participation in areas such as attendance, committees, projects, chapter activities and offices held. *(If applicant is the current chapter president, please state that fact and secure a substitute letter from another officer.)*
2. The second letter must be from a person who knows the character of the applicant well and should address the applicants' positive personal qualities and character.

C. The application materials must be received no later than **March 1** of the year in which application is made.

D. The completed application and the two letters of recommendation **(with original signatures)** must be submitted in **one** email (may have multiple attachments).

E. In the "**Goals/Purpose/Rationale of Study**" section of the application, the applicant

must provide a clear description of the specific goals/purpose of the program and the program outline, itinerary, or curriculum of the event or activity. The applicant must include the reason/rationale for participating in the event/activity and describe specifically how the new learning acquired will be connected to or applied to activities the applicant is currently engaged in, or will be engaged in, in the near future.

F. In the "**Goals for Future TSO/DKG Involvement**" section, the applicant must identify the specific offices and/or committees in which she plans to serve at the chapter, area, state, and/or international levels and describe how she expects to be involved in other DKG activities after receiving this scholarship. The applicant must also describe specifically how she plans to "give back" to TSO in return for receiving a scholarship; for example, you will volunteer to serve on the TSO Scholarship Committee in the near future; write an article for the *Lone Star News* about how the scholarship enriched your life; share your new learning within the schools, chapter, community organizations, and/or presenting at area workshops, or TSO conventions, etc.

G. The applicant must identify projected costs by category/type of expenditure and the total amount in the "**Budget**" section. The budget may include related expenses such as educational materials, transportation, etc.

H. The applicant is responsible for submitting all required data including the completed application and endorsement letters.

I. Neither the scholarship chair nor the committee can assume responsibility for collecting data for any application.

J. **Incomplete/unsigned applications will not be considered**.

VI. INFORMATION ON DISTRIBUTION AND DOCUMENTATION

A. Stipends are paid **after July 1** of the scholarship year.

B. Stipends of up to $1000 are paid after the recipient provides proof of payment for registration for the organized continuing education/lifelong learning activity to the Chair of the TSO Scholarship Committee, who will approve the request for reimbursement and forward it to TSO Headquarters for payment.

C. The scholarship time period is one year, beginning **July 1** in the year of receipt of the scholarship to **June 30** of the following calendar year. **No recipient will receive an award unless enrollment is for the time period for which the scholarship is granted.**

D. A recipient cannot receive a state scholarship for more than two (2) years in succession. Applicants may apply for an additional scholarship after a lapse of one (1) year. A recipient may receive only one (1) TSO scholarship per year.

APPLICATION MUST BE RECEIVED NO LATER THAN MARCH 1, 2027. Send to tsoscholarshipdkg@gmail.com.