DKG Membership Chair Responsibilities

Encourage members at every chapter meeting to invite prospective members.
Collect prospective member recommendations from members.

Review the qualifications of the prospective members for eligibility.
Does she or has she ever been paid to teach someone something?

Process the selection of new members according to your chapter rules.

Send invitations to prospective members.

Conduct an orientation for the prospective members.

Work with your chapter treasurer to collect dues from new members.
(A woman becomes a member when she pays her dues.)

Ask the treasurer to enter the new members in the portal as soon as possible.

Inform new members of their DKG ID # so they can access the DKG website.

Conduct an induction ceremony (optional).

Assign buddies or mentors to new members.

Work with the chapter president to report deceased members on Form 6.

Work with your chapter president and treasurer to help members renew their membership each year.

Reach out to past members to encourage them to reinstate with DKG.
Encourage current members to be actively engaged.