

Texas State Bylaws
The Delta Kappa Gamma Society International
June 2019 Update

Article I Name

Section A. State

The name of this state organization shall be Texas State Organization of The Delta Kappa Gamma Society International, hereinafter also referred to as state or state organization.

Section B. Chapter

Each chapter in Texas State Organization shall be designated by a Greek letter or combination of Greek letters as assigned by the State Executive Committee, beginning with Alpha Chapter, Texas.

Section C. Office and Charter

1. The registered office shall be the Headquarters of Texas State Organization and the registered agent shall be the state executive secretary.
2. Texas State Organization, charter No. 080440-1, is a corporation under the laws of The State of Texas. The organization is not for profit and is registered pursuant to the provisions of the Texas Non-Profit Corporation Act. The corporation is formed for educational and benevolent purposes, particularly for extending aid to women teachers by means of founding scholarships for study, for developing loyalty and high ideals in the teaching profession, and for conferring distinction upon women members of the teaching profession. Its period of corporation duration is perpetual.

Article II Object

The object of Texas State Organization shall be

1. to promote the vision, mission and seven purposes of The Delta Kappa Gamma Society International as found in the *Constitution*, Article II, and
2. to act as a liaison between chapters and international organization.

Article III Membership

Section A. Classes of Membership

1. The membership of Texas State Organization shall be composed of active, reserve, collegiate, and honorary members in accordance with the *Constitution*, Article III, Section B and *International Standing Rules* 3.0-3.51.

2. The state organization shall establish a procedure for the election of state honorary members.

Section B. Chapter Authority

Chapters in Texas State Organization shall have authority to act on matters of chapter membership in accordance with the *Constitution*, Article III, and *International Standing Rules*, 3.0-3.51.

Section C. Membership Records

Every Texas State Organization chapter treasurer shall maintain an accurate and current membership roster. Membership begins when dues are paid. The chapters shall record in their minutes the names of members terminated, including reason and date of termination.

48 **Article IV Finance**

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50 **Section A. Governance**

51 Where applicable the *Constitution*, Article IV, and *International Standing Rules*, 4.0, shall govern Texas State
52 Organization finances.

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54 **Section B. Annual Dues**

55 State annual dues shall be an amount recommended by the state finance committee and approved by a two-thirds (2/3)
56 vote of the members present and voting in a state convention.

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58 **Section C. Other Income**

59 The state shall receive and utilize income from sources other than dues and fees – including but not limited to gifts,
60 bequests and royalties – in accordance with Texas State Organization *State Rules* or as determined by the Executive
61 Committee.

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63 **Section D. Mandated Funds**

- 64 1. The state shall maintain an Available Fund according to Society guidelines. It shall be an operating fund
65 and shall have a budget.
- 66 2. The state shall maintain a Permanent Fund according to Society guidelines.
- 67 3. The state shall maintain a Scholarship Fund according to Society guidelines. The fund shall be managed
68 under terms of a Memo of Understanding with Alpha State Texas Educational Foundation (ASTEF).
- 69 a. The naming of state scholarships and the amount of each endowment shall be recommended by
70 members present and voting in a state convention.
- 71 b. Rules governing administration of the state scholarship program shall be recommended by the
72 state scholarship committee and adopted by the State Executive Board.

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74 **Section E. Special Funds**

- 75 1. Special funds may be created by a recommendation approved by the State Executive Board and adopted
76 by a majority of members present and voting in a state convention.
- 77 2. The Eula Lee Carter Memorial Fund shall provide grants for Delta Kappa Gamma members in Latin
78 American countries of the southwest region.
- 79 3. The Leadership Seminar Fund shall be used to finance a biennial state leadership seminar. The fund
80 shall be managed under terms of a Memo of Understanding with Alpha State Texas Educational
81 Foundation (ASTEF).

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83 **Special F. Financial Controls**

- 84 1. The state finance committee shall prepare and submit in odd-numbered years a proposed biennial budget
85 for adoption by the State Executive Board.
- 86 2. There shall be an annual audit of Texas State Organization funds, and a report of the audit shall be
87 submitted to the State Executive Committee for adoption.
- 88 3. The state president and the state treasurer, in consultation with the finance chair and the state executive
89 secretary, shall be authorized to manage state investment accounts.
- 90 4. Reimbursement shall be provided for specified state organization and chapter personnel for
91 participation in official Society activities.
- 92 5. All expenses shall be approved by the state president prior to payment.

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94 **Article V Organization**

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96 **Section A. State Organization**

- 97 1. Texas State Organization shall consist of chapters within the state and members holding membership
98 within the state.
- 99 2. Texas State Organization shall have bylaws which are consistent with the *Constitution* and *International*
100 *Standing Rules* for the governance of the state organization and its chapters.
- 101 3. Texas State organization may establish guidelines that provide leadership training and support,
102 continuity between bienniums, and historical documentation.
- 103 4. The chair of the state Bylaws and Rules committee shall submit *State Bylaws* to the international
104 constitution committee for review.

105 **Section B. Chapters**
106 1. Chapter rules shall be consistent with the *Constitution, International Standing Rules, State Bylaws* and
107 *State Rules*.

108 2. Chapter rules shall be reviewed by the state Bylaws and Rules committee biennially.
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110 **Section C. New Chapters**

111 1. The State Executive Board shall approve the organization of each new chapter.
112 2. Rules governing the organization of a new chapter shall be recommended by the state expansion
113 committee and adopted by the State Executive Board.
114

115 **Section D. Areas**

116 1. The State Executive Board shall approve the organization of chapters within geographic areas of the
117 state to manage leadership training and disseminate Society information.
118 2. The State Executive Board shall define the number of areas and the chapters in each area.
119 3. The state president shall appoint area coordinators, each of whom shall provide liaison between
120 chapters in an assigned area and the state president.
121

122 **Section E. Coordinating Councils**

123 1. Coordinating councils may be organized in counties and/or cities where there are several chapters.
124 2. Coordinating councils shall be governed by the *Constitution, Article V, B 4, and International*
125 *Standing Rules, 5.1*.
126 3. The coordinating councils shall plan, schedule, and implement activities of mutual concern.
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128 **Article VI Officers and Related Personnel**
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130 **Section A. State Officers**

131 1. The state officers, all of whom must be members of the Society, shall be a president, first
132 vice-president, second vice president, recording secretary, and corresponding secretary (all elected
133 by the members of the state organization in odd years), state executive secretary (employed), and
134 state treasurer (employed).
135 2. The state executive secretary and state treasurer shall be employed by the State Executive Board from
136 recommendations made by the state personnel committee. Each shall perform the duties enumerated
137 in the letters of intent. The state executive secretary shall be a member ex officio, without vote, on
138 the Executive Committee and the Executive Board.
139 3. All state officers, the state executive secretary, the state treasurer, and the state parliamentarian shall
140 perform the duties enumerated in the *Constitution, Article VI, C. Guidelines* supported by the
141 governing documents shall be developed and maintained for each position.
142

143 **Section B. Related Personnel**

144 1. The webmaster and editor/photographer are contracted by the State Executive Board from
145 recommendations made by the state personnel committee. Each shall perform the duties enumerated
146 in the Operations Manual of Texas State Organization.
147 2. The state president shall appoint a parliamentarian. It is desired that the parliamentarian be a member
148 of Texas State Organization.
149

150 **Section C. Nominations and Elections**

151 Nominations for elected positions shall be made by a nominating committee as follows:

152 1. Five (5) state officers as delineated in these *State Bylaws, Article VI, A 1.* to be elected by members
153 present and voting at state convention in odd-numbered years.
154 2. Eight (8) members of the nominations committee to be elected by members present and voting at state
155 convention in odd-numbered years.
156 a. One (1) shall be a continuing member.
157 b. The continuing member shall be chair of the committee.
158 3. Three (3) members of the finance committee to be elected by members present and voting at state
159 convention in odd-numbered years.
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161 **Section D. Term of Office**

162 The term of office for all elected state officers shall be in accordance with the *Constitution*, Article VI, D 2.
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164 **Section E. Vacancies**

- 165 1. When a vacancy occurs in the office of president, the first vice-president shall become president, and
166 the second vice-president shall become first vice-president.
- 167 2. When a vacancy occurs in other elective or appointive positions, the state president shall name a
168 successor.

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Article VII Meetings

172 **Section A. Conventions**

- 173 1. The business of Texas State Organization shall be conducted annually at the state convention held as
174 determined by the State Executive Board.
- 175 2. A quorum shall be a majority of the members who have registered at the state convention.
176

177 **Section B. Other State Meetings**

- 178 1. Area workshops shall be held once each biennium for the purposes of leadership training and
179 dissemination of Society information.
- 180 2. Other conferences may be held for special purposes as authorized by the state president.
181

182 **Section C. Chapter Meetings (In accordance with the *Constitution*, Article IX.A. and *Standing Rule 9*)**

- 183 1. Regular meetings of chapters shall be held at least four (4) times per year.
- 184 2. All members being notified, matters requiring immediate chapter action may be voted upon
185 by mail (postal or electronic) that provides a valid responding chapter member's vote. A
186 majority of chapter members shall be required for action.
- 187 3. A quorum for chapter business shall be determined by the chapter.
- 188 4. Ratification of all voting by mail (postal or electronic) must be made at the next face-to face
189 meeting of the chapter.
- 190 5. There shall be no proxy voting.
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Article VIII Executive Boards and Executive Committee

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195 **Section A. State Executive Board**

- 196 1. Members of Texas State Organization Executive Board shall be the elected officers, chapter
197 presidents, and past state presidents. The state executive secretary, state treasurer, state
198 parliamentarian, state editor/photographer, webmaster, state committee chairs, and ASTEF president
199 shall be members ex officio without vote.
- 200 2. The duties of the State Executive Board shall be as specified in the *Constitution*, Article VII, B 2 and
201 in these *State Bylaws*.
- 202 3. The State Executive Board shall meet annually at the time of the state convention.
- 203 4. A quorum shall be a majority of the voting members of the State Executive Board. Each voting
204 member shall be entitled to one vote.
- 205 5. All members being notified, matters requiring immediate State Executive Board action, other than at
206 state convention, shall be by majority vote of Board members through mail (postal or electronic) or in
207 an electronic meeting wherein all members may simultaneously hear one another and participate
208 during the meeting.
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210 **Section B. Chapter Executive Boards**

211 Chapter executive board shall function in accordance with the *Constitution*, Article VII, C.
212

213 **Section C. State Executive Committee**

- 214 1. Texas State organization shall have an executive committee composed of the elected officers as
215 voting members.
- 216 2. The state president shall serve as chair of the State Executive Committee.

- 217 3. The immediate past state president, state parliamentarian, state executive secretary, and the ASTEF
 218 president are members ex officio of the Executive Committee, without vote. The state president may
 219 invite any member to attend meetings.
 220 4. The Executive Committee may act for the Executive Board between meetings.
 221 5. All committee members being notified, matters requiring immediate Executive Committee action
 222 may be voted upon by mail (postal or electronic), or in an electronic meeting wherein all members
 223 may simultaneously hear one another and participate during the meeting. A majority of committee
 224 members shall be required for action.
 225 6. The State Executive Committee shall meet annually to adopt the audit report, to declare vacancies
 226 when necessary, to plan state activities, and to act on other state business.
 227 7. The Executive Committee shall act on proposals from the state executive secretary for disposal of
 228 headquarters furnishings, equipment, paraphernalia, and out-of-date records.
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231 **Article IX Committees**

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 233 **Section A. Standing Committees**

- 234 1. Society Business
 235 a. Archives
 236 b. Bylaws and Rules
 237 c. Ceremonies
 238 d. Communications and Publicity
 239 e. Expansion
 240 f. Finance
 241 g. Headquarters
 242 h. Leadership Development for Chapter Presidents
 243 i. Leadership Orientation for State Personnel
 244 j. Membership
 245 k. Necrology
 246 l. Nominations
 247 m. Personnel
 248 n. Technology
 249 o. Yearbook
 250 2. Society Mission and Purposes
 251 a. Achievement Awards
 252 b. Educational Excellence
 253 1) Global Awareness
 254 2) Legislation
 255 3) Music
 256 4) Personal and Professional Enrichment
 257 5) Programs and Service Projects
 258 6) Research
 259 7) Women in the Arts
 260 c. Eula Lee Carter Memorial Fund
 261 d. Leadership Seminar
 262 e. Scholarship
 263 f. Strategic Plan of Action
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265 **Section B. Elected Committees**

- 266 1. Finance
 267 2. Nominations
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269 **Section C. Appointed Committees**

270 All committees shall be appointed by the state president except the Nominations Committee and the Finance
 271 Committee.
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- 274 **Section D. General Procedures**
275 1. The state president shall be a member ex officio, with vote, of all committees except the Nominations
276 Committee.
277 2. All members being notified, matters requiring immediate committee action may be voted upon by
278 mail (postal or electronic), or in an electronic meeting wherein all members may simultaneously hear
279 one another and participate during the meeting. A majority vote of committee members shall be
280 required for action.
281 3. Committees shall meet as agreed upon by the committee chair and the state president.
282

- 283 **Section E. Duties of Standing Committees**
284 1. State committees having international counterparts shall provide liaison between chapters and
285 corresponding international committees.
286 2. State committees not having international counterparts shall provide assistance to chapters in
287 accordance with these *State Bylaws* and *State Rules*.
288 3. Reports requested from International, TSO and Chapters shall be prepared in the format specified
289 by Society Headquarters and/or the Texas State Organization by the stated deadline.
290 4. Each standing committee shall develop and maintain guidelines supported by the governing
291 documents.
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- 293 **Section F. Special Committees**
294 Special committees may be created by the state president with the authorization of the Executive Board to carry out
295 projects authorized by the state convention.
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298 **Article X Publications**

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- 300 **Section A. State Newsletter**
301 The state organization shall publish a newsletter, the *Lone Star News*, four (4) times a year.
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- 303 **Section B. Internet**
304 The state organization shall maintain a presence on the Internet and the use of other forms of electronic
305 communication to facilitate meetings and communicate with members.
306

- 307 **Section C. Special Publications**
308 Special publications shall be approved by the state president and the State Executive Committee after verification of
309 available funds by the finance committee.
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311 **Article XI Parliamentary Authority**

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- 313 *Robert's Rule of Order Newly Revised* (current edition) shall govern the proceedings of Texas State Organization
314 and its chapters in all cases not provided for in the *Constitution, International Standing Rules, and State Bylaws,*
315 *State Rules,* and chapter rules.
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318 **Article XII Amendments**

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- 320 **Section A. State Bylaws**
321 1. These *State Bylaws* may be amended in odd-numbered years by those present and voting at the state
322 convention. These *State Bylaws* shall comply with the *Constitution* and *International Standing*
323 *Rules*.
324 2. Proposals for amending the *State Bylaws*
325 a. Proposals may be submitted to the chair of the Bylaws and Rules Committee by any member,
326 chapter committee, or board on forms provided.
327 b. Proposals shall be accompanied by a statement of fiscal impact on current and future budgets
328 confirmed by the finance committee.
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- 330 c. Proposals shall be edited for correct form by the Bylaws and Rules Committee and submitted
331 to the Executive Committee for review.
332
- 333 3. All amendments to be voted upon by the state convention shall be published no later than thirty (30)
334 days prior to the opening day of the state convention.
- 335 4. The proposed amendments shall be approved by a two-thirds (2/3) vote of members present and
336 voting in a state convention.
- 337 5. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.
- 338 6. Changes which involve rewording for clarity, editorial changes, and updating references in the *State*
339 *Bylaws* may be made by the Bylaws and Rules Committee with prior approval by the Executive
340 Committee.

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342 **Section B. State Rules**

- 343 1. The *State Rules* may be amended at each state convention.
- 344 2. Proposals for amending the *State Rules*
- 345 a. Proposals may be submitted to the Bylaws and Rules Committee chair by any member,
346 chapter, committee, or board on forms provided.
- 347 b. Proposals shall be accompanied by a statement of fiscal impact on current and future budgets
348 confirmed by the Finance Committee.
- 349 c. Proposals shall be edited for correct form by the Bylaws and Rules Committee and submitted
350 to the State Executive Committee for review.
- 351 3. Proposals shall be published no later than thirty (30) days prior to the opening day of the state
352 convention.
- 353 4. Vote for adoption on amendments to the *State Rules*
- 354 a. A rule may be amended or rescinded by a majority vote if notice of the proposed change has
355 been published.
- 356 b. An amendment that has not been published will require a two-thirds (2/3) vote to be adopted
357 or rescinded.
- 358 5. The adopted amendments take effect immediately upon adoption unless a proviso states otherwise.
- 359 6. Changes which involve rewording for clarity, editorial changes, and updating references in the *State*
360 *Rules* made be made by the Bylaws and Rules committee with prior approval by the
361 Executive Committee.

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363 **Section C. Revisions**

- 364 1. The *State Bylaws* and *State Rules* may be revised only upon authorization by the state convention.
- 365 2. Preparing and presenting an authorized revision shall be the duty of the Ad Hoc Revision Committee
366 appointed by the state president. The committee shall include members of the Bylaws and Rules
367 Committee.
- 368 3. The proposed revision shall be published no later than thirty (30) days prior to the opening of the state
369 convention at which the revision will be considered.
- 370 4. If a revision is authorized, there shall be no other amendments proposed to the existing *State Bylaws*
371 and *State Rules*.

372
373 **Section D. Aligning to the DKG Constitution and Standing Rules**

374 Changes in the Texas *State Bylaws* and Texas *State Rules* necessitated by amendments to the DKG *Constitution*
375 and/or *International Standing Rules* shall be made by the Bylaws and Rules Committee and submitted to the State
376 Executive Committee for review then reported to members on the TSO website.

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379 **Article XIII Headquarters**

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381 **Section A. Place of Business**

382 The place of business of Texas State Organization of The Delta Kappa Gamma Society International shall be in
383 Dallas, Texas.

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385 **Section B. Address of Business**

386 The headquarters of Texas State Organization of The Delta Kappa Gamma Society International shall be located at
387 6220 Campbell Road, Suite 204, Dallas, Texas 75248.

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390 **Article XIV Indemnification**

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392 Any director, officer, employee or agent of Texas State Organization of The Delta Kappa Gamma Society
393 International who has been or is threatened to be made a party to any threatened, pending or completed action, suit
394 or proceedings, shall be indemnified for all expenses and liabilities actually and reasonably incurred in connection
395 therewith to the extent permitted by Chapter 8 of the Texas Business Organizations Code, as amended.

396

397 **Article XV Conflict of Interest**

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399 The purpose of the conflict of interest policy as described in the *Constitution*, Article XVIII, is to protect the
400 interests of The Delta Kappa Gamma Society International, Texas State Organization.

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402

403 **Article XVI Dissolution**

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405 **Section A. State Dissolution**

406 In the event of dissolution of Texas State Organization actions shall be taken in accordance with relevant
407 Provisions of the Texas Business Organization Code. Liabilities and obligations shall be paid and satisfied or
408 adequate provision made therefor, after which any remaining assets shall review to The Delta Kappa Gamma
409 Society International.

410

411 **Section B. Chapter Dissolution**

412 In the event of dissolution of a chapter of Texas State Organization, there shall be strict adherence to the provisions
413 of *Constitution*, Article XIX, 3.

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416 **Article XVII Alpha State Texas Educational Foundation: An Enabling Act**

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418 **Section A.** As a means of furthering the educational purposes of the Texas State Organization, the Delta Kappa
419 Gamma Society International, consent is given to the establishment and operation of a nonprofit corporation, under
420 the Texas Non-Profit Corporation Act, named Alpha State Texas Educational foundation (ASTEF). Said foundation
421 will operate under the Internal Revenue Code as a 501 (c) (3) and shall abide by the current rules or those which
422 shall hereafter be in effect.

423

424 **Section B.** Such officers of the Texas State Organizations as are designated in the bylaws of said Foundation are
425 authorized to act as officers and directors of the Alpha State Texas Educational Foundation.

426

427 **Section C.** Members of the Texas State Organization of The Delta Kappa Gamma Society International shall be
428 members of the Foundation. No membership fee shall be required.

429

430 **Section D.** Consent is given for annual meetings of the Foundation to occur during the convention of the Texas
431 State Organization of the Delta Kappa Gamma Society International.

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433 **Section E.** Consent is given for the Foundation to use the office of the Texas State Organization in Dallas, Texas,
434 as its office.

435

436 **Section F.** A Memo of Understanding between Texas State Organization and the Foundation shall be developed
437 and maintained.

438

439 **Section G.** This enabling act shall not be subject to revision or amendment. The act shall become void only upon
440 the dissolution or liquidation of Alpha State Texas Educational Foundation as provided for in the ASTEF *Bylaws* of
441 said Foundation.

442

443 REVISED June 22, 2013
444 AMENDED June 27, 2015
445 AMENDED June 24, 2017
446 AMENDED June 22, 2019
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