



Application to Present a Breakout Session

McAllen, Texas 2023

DEADLINE February 15, 2023

SAVE this form to your desktop first. Then open it, fill it in, save it and you'll be able to send it by email. Please fill this application out completely. You will be notified when your session is approved or if more information is needed. **Submit completed applications to Lisa Yates, PPE Chairperson. Lisa_Yates_DKG@outlook.com**

Today's Date: _____ Your Email Address: _____

Title of Session: _____

Brief Description of Session: (300 words or less)

If requested to present your session more than once, would you be willing to do so?

_____ Yes _____ No

Name of Presenter: (use the name of the primary presenter responsible for contacting all other presenters)

Chapter: _____ Chapter President: _____ Yes _____ No

Presenter's Email: _____ Phone: _____

Presenter's Credentials:

Name of Second Presenter: _____ Chapter: _____

Chapter President: ____ Yes ____ No Email: _____

Second Presenter's Credentials:

Name of a member from your chapter who would facilitate your session. (Collect sign-in sheets & introduce)

_____ Email: _____

Consider this session for CPE credit approval? ____ Yes ____ No

Please list any potential scheduling conflicts we must consider when scheduling your session:

IMPORTANT: For technology, please bring your own computer/laptop and appropriate cords, HDMI or USB, to connect to TSO projectors.

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FOR PPE COMMITTEE USE ONLY

Texas State Organization President's Signature: _____

Date: _____