

Texas State Organization

The Delta Kappa Gamma Society International



2020-2021 REPORT OF TEXAS STATE _Recording Secretary_____

Mandy Story,	TSO Recording Secretary,	2020-2021
	Iota Omicron Area 16	

Goals:

- Assist area coordinators and chapter presidents with alternative formats for trainings and meetings
- Maintain contact with coordinating councils and update information as needed
- Keep accurate minutes of TSO Executive Committee meetings
- Assist with Leadership Development of Chapter Presidents via Zoom
- Conduct President's Training during Area Workshops for Areas 10, 13, and 16

Accomplishments and Activities Related to goals:

- Helped ACs conduct their Area Workshops via Zoom or Google Meets
- Presented training for chapter presidents at the virtual Area Workshops
- Presented during LDCP
- Assisted with coordinating councils that were rebuilding and established contact with new coordinating councils.
- Recorded minutes at the June and October Executive Committee meetings
- Maintained regular contact with Area Coordinators of mentor areas

Suggestions to chapter (Officer , committee, or Area)

- Take a class over the essentials of meeting minutes through the National Association of Parliamentarians to avoid getting bogged down in nonessential details
- Establish and maintain regular contact with mentor areas and their new ACs, especially during this time of uncertainty and transition to more digital options for meetings and projects
- Regularly consult the TSO Strategic Plan of Action to assist in which duties and goals need to be prioritized