

**Beginning spring 2019 Chapter treasurers use Chapter Connect (CC) to do the following:**

**Access International training materials**

**Access links to reports**

**Report membership information:**

- Dues paid – replaces Form 18
- Contact information updates
- New members

**CC is the chapter treasurer's Go-To Destination**

# Step 1

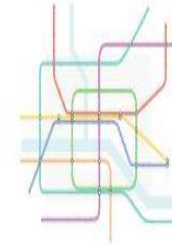
Go to [www.dkg.org](http://www.dkg.org) and sign in



Members must login with member ID to access members-only resources and forms.

Website Navigation G

Member login (Username = DKG member ID)



Username

Password

Remember me

Sign In

**USER NAME:** Your membership number  
**PASSWORD:** contact chapter president, TSO HQ or DKG Int'l if you don't have the generic access password

If you are unable to sign in using this information, contact International 512-478-5748 or use the Chat option.



# Step 2 **Click on: My DKG** then **My Account**



[Sign Out](#) [Member Home](#) [Cheryl](#) [Cart](#) [Events](#)

[Home](#) [Events](#) [Forms](#) [Apply/Submit](#) [Resources](#) [Tools](#) [Programs/Projects](#) [Leadership Lab](#) [About Us](#) [MyDKG](#) [Contact Us](#)

**MyDKG**

**My Account**

**Emergency Fund**

**Legacy of Leadership**

**Communities**

**Directory**

You can change the password here.

**Change your password**

Current username is

[Change password](#)

# Step 3

**Click on:** Chapter Connect



1. Access training materials
2. View/download chapter roster
3. Access time-sensitive treasurer reporting information

# Chapter roster, training materials, treasurer reports

[Click below for Chapter Roster](#)

[Texas](#)

**Access chapter roster**

[Overview New Dues Training for US Treasurer](#)

(Microsoft PowerPoint Presentation)

**Dues Training #1**

[Treasurer Practice Site - dues processing](#)

(Microsoft PowerPoint Presentation)

**Dues Training #2**

[Treasurer Practice Site - Add - Transfer - Reinstate](#)

(Microsoft PowerPoint Presentation)

**Dues Training #3**

[Form 15: Annual](#)

[Chapter Report](#)

(Adobe PDF File)

[IRS Form 990-N Link](#)

**Links to treasurer reports**

# Chapter Roster Page

1. View membership roll

2. Download to use as needed to: Word, Excel, etc.

The screenshot displays the DKG website header with the logo and navigation menu. The navigation menu includes links for Home, Events, Resources, Publications, Forms, Apply/Submit, Tools, Programs/Projects, About Us, My, and Contact Us. A search bar is located in the top right corner. A red arrow points to the 'My' link in the navigation menu, which has opened a dropdown menu with an 'Export' button. The 'Export' button has opened a sub-menu with the following options: Word, Excel, PDF, CSV, and XML. In the background, a membership roll table is partially visible, showing a table with 57 rows and 3 columns. The first row is highlighted, and the text 'Show all 57' is visible below the table.

DKG™ DKG - Leading Women Educators  
INTERNATIONAL SOCIETY OF LEADING WOMEN EDUCATORS  
Impacting Education Worldwide

Sign Out Member Home Leesa Cart Events

Home Events Resources Publications Forms Apply/Submit Tools Programs/Projects About Us My Contact Us

Export ▾

- Word
- Excel
- PDF
- CSV
- XML

1 2 3  
Show all 57

# Using Chapter Connect is vital to the chapter treasurer.

- Request help right away if you can not access.  
512-478-5748 or use the new Chat Feature  
on the International Member Home Page
- Have access? Download the training materials for the new online dues system and begin practicing.
- Explore the other functions of CC as it is your “go-to destination” from now on!