

State Necrology Chairman & Committee

- **Form 6** is received, and date of receipt is recorded.
- State membership list is checked to confirm status of membership at date of death; International is contacted if necessary.
- Information from **Form 6** is recorded, and **Form 6** is filed for future use.
- A DKG condolence card is sent to the family member or friend listed on the **Form 6**.
- Member's name is added to the TSO *Book of Memories*.
- Member's name is added to the list for publication in the *Lone Star News*.
- Names of the deceased are sent to the International Chairman.
- Ceremony of Life and Remembrance is planned and conducted during the annual TSO Convention.
- Names are printed in the program booklet and read at the service. The information is gathered by the Necrology Chairman from **Form 6**.
- *The Book of Memories* is displayed at the Ceremony of Remembrance.

FYI

- Make sure that all member information sheets are updated so the **Form 6** can be filled out completely and accurately.
- Pay attention to include name, address, and relationship to the deceased on the form.
- Keep track of members, especially Reserve and Honorary, so their membership does not lapse.
- **Form 6** (Report of the Death of a Member) may be sent by email or USPS to all.
- Membership Services at International Headquarters may be contacted concerning the status of a member.
- For the member to be listed in the **Lone Star News** and remembered at the state convention, she must be in good standing at the time of death.

TEXAS STATE ORGANIZATION

DKG

Necrology Committee:

Honoring Our

Sisters in Death



2023-2025

www.dkgtexas.org

Necrology Committee
2023-2025

Dianne McCorcle, Chairman
Theta Alpha, Area 9
necrologytso@gmail.com

Melody Stephenson (1)
Geraldann Barnes (2)
Regina Williams (3)
Shirley Karasek (4)
Barbara Serola (5)
Tammy Vitek (6)
Carole Lowe (7)
Elizabeth Kelly (8)
Theresa Kauffman (10)
Melinda Felton (11)
RoseMary Cardenas (12)
Anita Patton (14)
Myshie Pagel (15)
Hilda Guerra (16)
Andi Kirby (17)
May Ann Slaughter (18)
Bonnie Moore (3),
Ex-Officio member

CHAPTER
NECROLOGY
CHAIRMAN

- ✓ Keeps an information sheet on each member, updated annually.
- ✓ Sends **Form 6** immediately after the death of a member to the people listed on the form & the Necrology Chairman.
- ✓ Helps members understand the significance of planning for the dispensation of their Society jewelry.
- ✓ Guides the chapter in honoring the deceased member with a memorial service at a chapter meeting, ceremony at the funeral, a single rose or a floral piece sent to the service and/or a contribution made to a Society fund or charity.
- ✓ The member's name is written onto the Chapter's **Book of Memories**.

Ways Chapters May Honor
Their Deceased Sisters

- Hold a memorial service at a meeting.
- Use the TSO website to find ceremonial ideals <http://www.dkgtexas.org/necrology-committee.html>
- Ceremony at the funeral service (found on the Texas DKG website or Ceremonies book).
- Members take roses to the family or the service.
- Members wear their pins at the funeral or memorial service.
- Give a contribution to the Society fund or a charity in her name.
- Enter the name into a chapter **Book of Memories**.
- Look into honoring the member with a plaque on her headstone.